

# Fountain City Elementary School PTO

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## Meeting Minutes

**September 3, 2019**

1. Call to Order: Cheyenne Duffy at 6:02pm
2. Introduction of current/new officers and committee chairs:
  - a. President (co-chaired): Cheyenne Duffy and Jennifer Ritchie
  - b. Vice President: Zerita Brockman
  - c. Treasurer: Jessie Houston
  - d. Secretary: Kristi Pendley
  - e. Committee chairs: Volunteer Coordinator-Courtney Durrett, Grounds-David & Lori Hensley, Box Tops-Dawn Klingeman, Fence Signs-Lauren Wilson, Facebook- Morgan Burchette, Kroger/Food City- Melissa Green, Yearbook- Jessica Gambino
3. Treasurer's Report: Jessie Houston, hard copy provided to each attendee, no questions
4. Committee Reports:
  - a. Box Tops: Dawn Klingeman, program going digital (counted in the past) and talk about trouble incentivizing per class, grade etc. In the past \$800 in a good year, last year's check should come in December, she sent in May. Looking for volunteer heading up digital box top. She will do more research and possibly just do school goal as opposed to classes this year
  - b. Grounds Committee: Lori Hensley introduced, ideas discussed: adjustable basketball goal on K-1 playground, stripes on track (maintenance will not do). Cody Edrington has experience striping soccer fields might be able to help with this, Dawn Klingeman will check borrowing tool for this. Per Ms. Williams balls for playground/new basketball per class, soccer balls, nerf footballs are needed. Per Ms. Langston student council raised \$ last year for large boxes on 2-5 playground to keep balls in. Same type of box for classes would be appreciated so teachers do not have to carry them out. October 19, 2019 is current date set.
  - c. Fence Signs: Lauren Wilson, committee chair: possibly 11 (6 for sure) new businesses, 2 renewals. \$200 per sign, provided her contact info to parents in attendance Phone: 363-2725. Sign is good for full year. New banners are in print now.
  - d. Kroger/Food City: Cheyenne Duffy: Make sure Kroger and Food City cards are linked, over \$2,000 raised last year for this. Amazon Smile was mentioned as well, looking for ideas to get info to parents to sign up. Per parents getting more than 1 reminder is helpful. Ms Williams and Ms Langston stated they can put the info in each grade level's newsletters, information for this will be provided to teachers
  - e. Year Books: Jessica Gambino, committee chair: will need pictures, parents and teachers can email to PTO [fountaincitypto@gmail.com](mailto:fountaincitypto@gmail.com) and photos will be forwarded to Jessica. Photos need to be sent in full/actual size to be good enough quality. Lori Hensley offered to help with yearbook.
5. Old Business
  - a. Big ticket item for coming year: Jennifer Ritchie spoke about \$ raised during the year for something large for the school, last year raised \$ for padding in gym, in the past hallway canvases, water filling stations, benches on playground. Ideas for this year: more technology for classrooms, chairs for conference room,

soap and better TP for adult bathrooms. Quotes/beautify bathrooms. Medallion on outside of school painted to TN Tristar logo. Old gym doors transformed into trophy/memorabilia case. New curtains for stage. Rubber mulch \$400/large bag. Talked about Retained earnings of approximately \$7,000 we could use. More chrome books for 3<sup>rd</sup> grade would cost approximately \$5500. More canvases around the school, Natalie Curl mentioned she takes photos, check with Jenny Headlee to see if she will be contact for this and will need the help. Photos need to be taken with actual camera, not good quality from phone pictures.

- b. Dine for Dollars Which Wich: New trying this year once/month. % of sales that night donated to school. We made approximately \$160 from Which Wich.

#### 6. New Business

- a. PTO Membership Drive ice cream party: Friday, September 6<sup>th</sup> (top class in each grade): 1:30-2:30pm. Lori Hensley and Jessica Gambino will help Cheyenne and Jennifer with the parties.

Winning classes are: Kindergarten-Timmerman

1st grade-Michalowski won by a \$2 margin!

2nd grade-Lay won by a \$1 margin!

3rd grade-Buchanan

4th grade-Craig

5th grade-Driskell

- b. Dine for Dollars: September 17<sup>th</sup> @ Chipotle N. Broadway 5-9pm, flyers will be sent Friday before. Rhonda Greene does fundraising for Central Band and she is happy to help set these up in future.

- c. Walk to School Day: October 1<sup>st</sup> table set up outside, fruit/granola bar and small water. Volunteers Cheyenne Duffy and Nita Sexton will get there at 7:10am to set up. UT cheer squad comes out for community hours might be able to get them to come out in future is mentioned by Misty Kirby.

- d. Grandfriends Day: October 1<sup>st</sup> (K,2,4) and October 2<sup>nd</sup> (1,3,5): Provide volunteers to usher kids to get meals in cafeteria then to the gym. Picture booth Jennifer Headlee will do this. 6-8 volunteers needed each day for this per Courtney Durrett, volunteer coordinator.

- e. Pepcat Prowl: November 8<sup>th</sup>

- f. Fall Carnival: November 8<sup>th</sup>: Largest event of the school year. Jennifer Ritchie spoke about volunteers needed in shifts. Ms. Langston will discuss with staff regarding event inside vs. outside and time change lighting issues. If anyone knows inflatable vendor or contact, popcorn and cotton candy machines we have. Face painting/stencils/tattoos any contacts, resources etc. please let us know. Food trucks in past and would like to have 2 this year. Misty Kirby has Ham 'n Goody's contact (her brother) might be able to donate for cake walk. She will check.

- g. Monthly "treat trolley" for teachers/staff: Zerita Brockman spoke about August paw cookie treats. Could use ham 'n goody's. approximately \$50/school month or \$500/year. Room service idea for teacher's doors. Local church wanting to adopt and help more with school this might be good for them to help with.

- 7. Principal Report & closing remarks: Principal Ina Langston closed meeting with thank you to parents, approximately 330 students enrolled, 2<sup>nd</sup> grade largest. Scores for grades 3-5 were above district. Opt into parent portal for messages robo calls and emails. Door is always open and parents and families are welcome and open to parental opinions and thoughts. 35-40 staff members. Meeting ended at approximately 7:03pm

- 8. Next Meeting: Tuesday, October 1st @ 6:00pm FCE gym